

**Minutes of Committee Meeting of
Mount Wilson Progress Association Inc
21 August 2015, at Trellm, Hay Lane, Mount Wilson**

Action items highlighted

Chairman's Opening remarks	<p>The meeting commenced at 7.40 pm.</p> <p>The weather has been cold at Mount Wilson in the past few weeks with a downfall of snow, and frost and ice. The Chairman was away for more than six weeks and said he was unaware of recent local developments.</p>																																												
Present / apologies	<p><u>Present</u> – Richard Beattie (President), Libby Raines (Treasurer), Sue Woolfenden (Secretary), Peter Laving, Lorraine Barrett and Ted Griffin.</p> <p><u>Apologies</u> - Alison Halliday (Vice President), Nancy Fox</p>																																												
Confirmation of minutes	The minutes of the Committee Meeting of 12 June 2015 at Packwood, Mt Irvine Road Lane were approved with amendment.																																												
Treasurer's Report	<p>Libby Raines presented the following report:</p> <p><u>Mount Wilson Progress Association</u> <u>Statement of Accounts 1-6-15 to 31-7-15</u> <u>Working Account</u></p> <p><u>Receipts:</u></p> <table> <tr> <td>Membership</td><td>1,200.00</td></tr> <tr> <td>Market Day</td><td>258.72</td></tr> <tr> <td>Extra phone books</td><td>69.00</td></tr> <tr> <td>Rabbait</td><td>13.00</td></tr> <tr> <td>Donation</td><td>34.10</td></tr> <tr> <td>Interest</td><td><u>180.84</u></td></tr> <tr> <td>Total receipts:</td><td>\$1,756.66</td></tr> </table> <p><u>Expenditure:</u></p> <table> <tr> <td>Mount Wilson Rural Contracting</td><td>5,176.60</td></tr> <tr> <td>Micah Fink: maintenance</td><td>280.00</td></tr> <tr> <td>Alan Gunn</td><td>572.00</td></tr> <tr> <td>Village Hall M.D. M. F.</td><td>363.00</td></tr> <tr> <td>CW Print Newsletters</td><td>39.88</td></tr> <tr> <td>Ausflora Deposit for waratahs</td><td>550.00</td></tr> <tr> <td>Bay Tree Nursery R. M. H.C</td><td>299.00</td></tr> <tr> <td>Bank Fee</td><td>27.00</td></tr> <tr> <td>Transfer to fixed term deposit</td><td>5,000.00</td></tr> <tr> <td>Total expenditure:</td><td>\$5,641.13</td></tr> <tr> <td>Total receipts:</td><td>1,756.66</td></tr> <tr> <td>Total expenditure:</td><td><u>12,307.48</u></td></tr> <tr> <td></td><td>(10,550.82)</td></tr> <tr> <td>Carried forward</td><td>30,862.13</td></tr> <tr> <td>Total</td><td>= <u>\$ 20,311.31</u></td></tr> </table> <p>Bank Balance 1-8-15 <u>\$20,311.31</u></p>	Membership	1,200.00	Market Day	258.72	Extra phone books	69.00	Rabbait	13.00	Donation	34.10	Interest	<u>180.84</u>	Total receipts:	\$1,756.66	Mount Wilson Rural Contracting	5,176.60	Micah Fink: maintenance	280.00	Alan Gunn	572.00	Village Hall M.D. M. F.	363.00	CW Print Newsletters	39.88	Ausflora Deposit for waratahs	550.00	Bay Tree Nursery R. M. H.C	299.00	Bank Fee	27.00	Transfer to fixed term deposit	5,000.00	Total expenditure:	\$5,641.13	Total receipts:	1,756.66	Total expenditure:	<u>12,307.48</u>		(10,550.82)	Carried forward	30,862.13	Total	= <u>\$ 20,311.31</u>
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	<p>Fixed Term Deposits: \$25,000.00</p> <p>The report was accepted.</p> <p>The accounts as at 30.6.15 have gone to the auditor for review.</p>
Correspondence	<p>In</p> <p>04.8.15 – Elizabeth Montano to MWPA – Update from Mt W/Mt I RFS on Bowens Creek emergency vehicles access route</p> <p>23.7.15 – Adrienne Murphy BMCC Media Release Regional Strategic Partnership</p> <p>15.7.15 - Christine Cooke – Blue Mountains Experience magazine</p> <p>12.7.15 – Keith Ralston – Toyota Community Grant was successful.</p> <p>08.7.15 – Dean Fordham - revoking membership of MWPA.</p> <p>01.7.15 - Office of Trish Doyle – Community Partnerships Building Fund</p> <p>30.6.15 - Daniel Long – response to invitation to MWPA Annual General Meeting</p> <p>Out</p> <p>01.8.15 - Secretary to Keith Ralston – thanks from the MWPA for Toyota Grant Application</p> <p>13.7.15 - Secretary to Sonya and Colin Carrick – welcome to Mount Wilson</p> <p>28.6.15 – President to Daniel Long – Invitation to MMPA Annual General Meeting</p> <p>26.6.15 – President to Micah Fink - work agreement</p> <p>25.6.15 - President to Louise Markus and community - the mobile tower</p> <p>18.6.15 – President to Zaharah Braybrooke - John Holt plaque</p>
Business arising from Correspondence:	<ol style="list-style-type: none"> 1. <u>Toyota Community Grant</u> - A 180 cm Westminster Bench from Cotswold Furniture will be ordered by Sue. A concrete slab will be needed to which the bench can be bolted to avoid theft. An additional expense of \$1000 beyond the grant money has been budgeted to allow for the longer bench and the cost of fixing and fitting. Accurate dimensions are to be emailed to Ted who will arrange for his builder to form, lay the slab and fix the bench with theft-proof fixtures. Lorraine and Libby will determine and mark the place for the seat. 2. Peter will contact Dan Long to inquire about his availability to attend the AGM and brief the meeting on BMCC's current and outlook issues including the proposal for a master plan for Mount Wilson. 3. Richard will ring Zaharah Braybrooke regarding the offer of the John Holt Olympic competitor plaque to the Historical Society.
Business arising from minutes of the meeting held on 10.04.15	<ol style="list-style-type: none"> 1. MWPA/BMCC current – Peter Laving submitted the following report: <ol style="list-style-type: none"> 1.1. Draft Letter to BMCC re toilets. Amendments to the draft letter tabled: the toilets at Cathedral Reserve are composting not pit toilets. Richard to write to GM about the unusable toilet at Silva Plana. No additional toilets at the RFS will be requested. Additional toilets are needed at Cathedral Reserve. Richard to send a letter to the BMCC. 1.2. Marcus Clarke Reserve RFS APZ clearing proposal update - Peter An account for the environmental report received from NGH Environmental has been sent to the RFS's Cameron Lounds. Lounds has said the clearing of MCR in support of making the Village Hall a Neighbourhood Safer Place would be

	<p>done sensitively. Ted said he had met with Tom Breen and Tom has no objection to the RFS clearing his land adjacent the Village Hall.</p> <p>1.3. The committee determined that in order to make an informed decision on its endorsement of the clearing of MCR based on the NGH report Sue will write to the general manager forwarding a copy of the report to request confirmation BMCC takes no exception to the RFS proposal to clear a section of the reserve in the interest of the creation of a Neighbourhood Safer Place.</p> <p>2. Richard will discuss with Barry Byrne the intention for a vehicle barrier log not replaced at the top of The Avenue following <i>The Great Gatsby</i> shoot will be reinstalled outside Bebeah. The log being relocated from Silva Plana is the longer, higher one which will be replaced by the other lower log that will not be replaced.</p> <p>3. <u>Cathedral Reserve vehicle barrier replacement logs</u> – the costs for work done by contractor Tony Crawford was tabled by Peter. Photos of the placing of the logs will be shown at the AGM. The logs are hard wood that has not been treated with chemicals. Crawford also cleared and battered the table drain facing Mt Irvine Road which will assist drainage and help limit the amount of whipper-snipping required. Prior to this work being done Bradmac Locating Services was engaged to locate the Telstra cables in the area. A map detailing the position of cables was given to the Secretary for filing.</p> <p>Peter will obtain quotes from Tony Crawford as soon as possible and send to the Committee with recommendations on acceptance or otherwise for the following:</p> <p>3.1. Reinstall a vehicle barrier log not replaced at the top of The Avenue outside Bebeah.</p> <p>3.2. Install 20 poles still to be placed at Cathedral Reserve. These poles need to be installed before spring to avoid unwanted parking.</p> <p>3.3. Scour, spread and seed the centre of the reserve using the large amount of soil available in the village from other work</p> <p>3.4. Add soil at The Avenue at Founders Corner where the big dip falls away.</p> <p>4. There has been a misunderstanding that additional barriers will be installed on the Post House side of The Avenue and this needs to be corrected – Richard</p> <p>5. Peter will write to Dan Long after all work at Cathedral is completed and ask for recompense, not an invoice. Historically there has often been a half/half agreement between BMCC and MWPA to pay for work.</p> <p>6. MWPA work for BMCC – Libby Peter Raines has dug up <u>rocks protruding from Wynns Reserve</u> that damaged mower blades and piled them nearby ready to be moved for ornamental use near the corner of The Avenue and Queens Avenue. A pile burn has been done has also been done at the reserve. Micah Fink trimmed the conifers at Cathedral. The snow day stopped them working together.</p> <p>7. Marcus Clark Reserve – valuation – Ted Documentation of the legal review by Raoul Wilson on the valuation of MCR has yet to be received. The committee resolved, subject to accounting advice from the auditor, Richard England, Marcus Clarke Reserve will be valued at its book value of \$1 for the purpose of the 2014-2015 financial statement. Ted to email Richard English.</p>
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	<p>further developments and asked for the drivers for the survey to be considered at the next meeting</p> <p>15. <u>Mt Irvine Road tree lopping & need for underground power lines</u> – Richard provided an update. Endeavour will not do this. The cost to do this for the community is prohibitive. Libby has drafted letter asking for the wires to all be on one side of the road. If cables were bundled above the elms then it would be a better solution. Libby will draw a specific plan to illustrate the bundling proposal and forward to Richard as the reply to the negative Endeavour response. The letter will also be sent to local MPs and the BMCC.</p> <p>16. <u>Weed eradication</u> – Libby Bushcare has new members. The group has been working on Sloan Reserve and next month will be at Silva Plana. Jane from BMCC will organise a bird walk early next year that will be open to anyone.</p> <p>17. <u>Signs repainting</u> Peter tabled a committee paper listing the signs and benches requiring maintenance and obtained a quote. The quote of \$3,289 for the signs was accepted for their removal, sanding, application of preservation solution and replacement for. A quote for the maintenance of the benches will be considered at another time. New <i>Drive with Care</i> signs were proposed but no action agreed to. Standard signs for open gardens was proposed but not adopted. Peter is to speak to Owen Haviland about the MOUNT WILSON sign at the bottom of the zig zag and the small sign in The Avenue up from the Post House that Owen made and donated to the community to seek his endorsement of the proposed maintenance. The style for new signs such as those needed for place names and walking tracks is to remain the same as the current signs.</p> <p>18. <u>Remembrance Day</u> - Alison emailed to report that the organisation for this is under way.</p> <p>19. <u>Street trees outside the Post House</u> – Alison emailed to report no further action is ne</p> <p>20. <u>New Brochures</u> – Sue said Jess Delbridge has agreed to work on the new Mount Wilson brochure and she has the updated information provided by owners whose properties are advertised. The cost for design is the same when done last. Libby will follow up the job and order 5,000 copies as Sue will be overseas.</p> <p>21. <u>Imitation deterrent video surveillance cameras</u> – Peter showed one of four “cameras” Nancy had bought along with “Area under video surveillance” type signage. It was decided these would be inappropriate to install in the reserves.</p>
General Business	<p><u>AGM in September</u> – Sue said Clause 41 of the new constitution provides that notice may be sent by email. Only if no email address has been provided do hard copies need to be sent. In the Notice to Members it can be stated that copies of the minutes of previous meetings are available on the Mount Wilson website. 20 copies will be available on the day. These can be printed double sided. Membership nominations can be emailed but the returned copies must be signed and scanned. In the letter to members Ted advised to quote the relevant section from the constitution that allows for the change in procedures. Sue will send the drafts to Ted for review to ensure</p>

	<p>compliance with the constitution and relevant acts.</p> <p>October issue of <i>The Mounts</i> – Sue As Sue will be away Richard will write the text and distribute the copies. Sue will email Instructions and let Tim Gow know of the change.</p> <p><u>Policies and procedures – discussion paper – Peter</u></p> <p>Comments sent via email from Alison were read out:</p> <ol style="list-style-type: none"> 1. Many of these things are covered in the constitution. 2. There is the risk that defining roles could remove flexibility and make change even more problematic. 3. I strongly believe that events/issues such as the War Memorial should depend on community interest at any time, and the need to find or have appropriate volunteers. We are not part of a community where people can or should be made to do such things as may be envisaged under some of these headings. 4. When someone has volunteered to take on a task then I think it is up to that person to decide how it is to be done with the support of the committee when and where necessary. 5. I would hope that no decision be made about these issues without the presence of the full committee. <p>Comments on the paper included that it would not be binding but similar to the role description Moira wrote for the secretary which is not restrictive.</p> <p>Peter and Richard will make a start on a paper for a proposal for the committee.</p> <p><u>Marcus Clarke bequest Ted</u> - Following legal searches Ted determined Marcus Clarke made no provision in his will for any bequest to Mount Wilson. The trustees sold the land to the Kirks for twenty pounds. The Title changed hands in 1949. There was no caveat on the property.</p> <p><u>Gutters in the zig zag – Libby</u> The gutters need attention. Peter to write to BMCC and ask council to attend to this.</p>
Date/location next meeting	Next Committee Meeting: Friday, 13 November 2015 at Wedgewood, Smiths Road.
Close	The meeting closed at 10.55 p.m. Sue was thanked for hosting the meeting.

Signed as a true record

Date: _____

Richard Beattie (Chairman)